

RENAL PATIENT AND FAMILY ADVISORY COUNCIL
In Person/Virtual Teams MEETING MINUTES
Wednesday Sept 9th, 2022
4:00pm to 6:00pm

In Attendance: Deb Beaupre, April Herod, Cathy DuVal, Ashley Papathanassiou, Terri Chanda, Kalli Seiler

Minutes: Ashley Papathanassiou

Guest Speaker(s): N/A

Regrets/Absent: Don Bester, Kathleen Anderson, Pam Ireland, Kathy MacKay, Dr. Faisal Rehman

	Agenda Item	Discussion	Motion/Action Plan/ Follow-up
1.0	1.1. Welcome Back! 1.2. Welcome to our staff rep Kalli!	<ul style="list-style-type: none"> • Welcome everyone! First meeting of the 2022-2023 year! • Thanks for joining us Kalli! Welcome to PFAC!! 	
2.0	Items: 2.1 Work Plan Item: Fall Community Event Planning	<ul style="list-style-type: none"> - Oct 15th: 9am-2pm. (Look into parking info) - Coven Garden Market: Free for 8ft table, chairs, in center of market. - Items: <ul style="list-style-type: none"> ○ Swag: Green pins from MOTs, Pens? ○ Brochures & Pamphlets (LHSC & KF) ○ Home modality info*** ○ PFAC sign ○ Dialysis items (needles/D Cath), Perm Cath board, PD torso ○ Balloons (non-latex, green) ○ Can we get free donations of food: Ashley is looking into granola bars ○ Kidney Info Bookmark ○ T-shirts: Green, PFAC logo, Name & designation (ie. "Patient", "Nurse", Kidney Tx Recipient" ect. - Who is attending: Deb, Kathleen, Terri, Kalli, Ashley, (more to confirm) 	<ul style="list-style-type: none"> - Ashley to FUP on items

	Agenda Item	Discussion	Motion/Action Plan/ Follow-up
3.0	3.1 2023-2022 Work Plan	<ul style="list-style-type: none"> - Reserve for future meeting d/t attendance 	
	3.2 Kidney Kronicle Email Distribution	<ul style="list-style-type: none"> - Set for next edition to advertise email option - “Meet your PFAC” theme – little blurb about why you joined & photo (need buy in from other members) - Fall/Winter edition: aim for November - X-Mas ideas to include: <ul style="list-style-type: none"> o Virgin festive drinks o Diet info: how to enjoy family dinner o Christmas craft - Senior for Seniors transportation info - Home modalities pager from Carolyn Ingram - Newsletter Mailing: Can council members/volunteers help with folding and stuffing envelopes? 	<ul style="list-style-type: none"> - Need response from other members. Ashley to FUP - Ashley to ask dietary to give info for x-mas meal/drinks - FUP to confirm if volunteers permitted
	3.3 Misc. Additions:	<ul style="list-style-type: none"> - Satellite visits: Terri looking at potential for Oct/Nov. Recommendation to start at closer locations. Bring PFAC into UH/VH/KCC first, then venture to more local satellite locations. Assess weather for northern region visit in Spring. - Recruitment: Need to bring more members in. - Ideas: <ul style="list-style-type: none"> o Meet your PFAC in Kronicle o Speak to value when visiting sites o Education for staff on what we do, to help promote to patients 	<ul style="list-style-type: none"> - Teri to update

	Agenda Item	Discussion	Motion/Action Plan/ Follow-up
4.0	4.1 Indigenous Engagement Update 4.2 Renal Exec.	- No update - Hasn't restarted since summer break	
5.0	<i>Upcoming Meetings</i>	<u>Next meeting date: Tuesday October 11th</u> Wednesday Nov 9 th Tuesday Dec 6 th Wednesday Jan 11 th Tuesday Feb 7 th Wednesday Mar 8 th Tuesday Apr 11 th Wednesday May 10 th Tuesday June 6 th	