

PROCEDURAL SAFETY CHECKLIST

Before any medical or patient care procedure, review checklist together with the other members of the procedural team. This checklist can be used by any health professional as a self-assessment tool before performing any procedure.

Ensure that **patient and health care provider safety standards** are met during this procedure including:

- Risk assessment and appropriate PPE
 - 4 Moments of Hand Hygiene
 - Two patient identification
 - Safe patient handling practices
 - Biomedical waste disposal policies
- Are there any contraindication or increased risk to this procedure that require additional consideration (e.g. prolonged INR/PTT, spinal cord injury, pregnancy, renal impairment)
 - Does the patient have allergies (including allergies to latex, skin preps, tapes, local anaesthetics or catheter coatings)?
 - Does the individual performing this procedure have the knowledge, skill and experience to perform **THIS** procedure in **THIS** particular patient without assistance?
 - Who else should be called to assist with this procedure (e.g., senior resident or consultant, another medical team, respiratory therapy)?
 - Is consent required (informal or formal) and has the procedure been explained to patient/family?
 - Are additional people required to ensure safety (e.g., for patient positioning or to prevent contamination of a sterile field)?
 - Is analgesia or sedation required?
 - Have team members reviewed any procedural checklists and “talked through” the procedural steps BEFORE starting the procedure to ensure everyone knows what to expect and all necessary supplies have been assemble?
 - Have team members anticipated and prepared for possible complications should they develop?
 - Are there follow-up diagnostic tests or investigations that need to be ordered (e.g. chest xray, blood cultures)?
 - Complete required checklists and document procedure, patient response and complications