


**RENAL PATIENT AND FAMILY ADVISORY COUNCIL
MEETING MINUTES
Tuesday November 8, 2016
5:00pm to 7:30pm
Kidney Foundation Office**

In Attendance: Fred McInnis (Chair), Paul Dixon (Vice Chair), Philip Varughese, Betty Clinton, Deb Bezaire, Angela Andrews, Viengkham Chanthalan Sy, Dr. Rehman, Nancy Wilder, Jarrin Penny, Anne Hutchison, Mike Smith, Bonnie Field, Nikki Anderson, Don Smith, Michele Ivanouski **Guests:** Darren Robbins

Regrets/Absent: Dr. McIntyre, Deb Beaupre, Janice McCallum, George Goodlet, Cathy DuVal, Robert Barnicoat

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
1	Welcome, Approval of Minutes	Minutes of October 11, 2016 approved as distributed.	
1.2	Additions to the Agenda	Bonnie talked about having a good experiencing when volunteering with the Patient Experience office being a patient “actor” with the training of new PSW’s. She felt that LHSC was taking very seriously making sure that patients are included in the training of staff.	
2.1	Presentation Living with Chronic Disease	Darren Robbins from CCAC Southwest Health Line presented about the Living with Chronic Disease Course offered throughout the community by CCAC. Michele Ivanouski and Carolyn Ingram from the Renal Program will be offering a course in the community at Masonville Library every Thursday from January 19 to Feb 23, 1 to 3 pm that PFAC members are welcome to attend, please visit www.swselfmanagement.ca to sign up for the course	Masonville Library every Thursday from January 19 to Feb 23, 1 to 3 pm www.swselfmanagement.ca

3.0	Task Group Reports		
3.1	Patient Resource Task Group	Will be meeting this month to discuss resources and what information should be included in resource centre displays. This group will be merging with the Patient Safety Task to ensure we are promoting patient safety.	
3.2	Communications and Patient Feedback Task Group	Include website for exercise program. Planning distribution of newsletter for the end of November, early December.	
3.3	Patient Transportation Task Group	<p>Schedule has been created for dialysis unit visits starting November 15. Angela is looking for volunteers; schedule has been emailed and shared at meeting. Angela will send out a list of questions to get you started with talking to patients.</p> <p>LTC have resigned their offer of a meeting with their director and manager, instead offering space on their upcoming APTS.AC (accessible public transit service advisory committee) meeting in December to do a 5 minutes presentation and have 5 minutes of question period.</p> <p>The task group decided alternatively to write a letter and identify two key issues that arose from patient surveys.</p>	Angela will send out list of questions for patients.
3.5	Recruitment & Orientation Task Group	Don will be obtaining feedback from those who took the PFAC education in August and share back with council.	
3.6	Patient Experience Coordinating Committee (PECC)	New Director from the Patient Experience Office held a workshop with advisors and staff to do an exercise to define “patient centred care” for LHSC. Similar workshops are being held for different groups such as physicians and other levels of staff. Feedback from all will be summarized in order to create a comprehensive definition.	
3.7	Patient Safety Task Group	See 3.1	

<p>4.0 4.1</p>	<p>Open Discussion BAID Project Standardized Educational Resources</p>	<p>BAID project is working on standardizing education resources across the program to support patient learning. Michele asked on behalf of the BAID project group at what point council thinks patients should be consulted and what may need to be added to current learnings.</p> <p>Some suggestions include: creating a website for computer savvy demographic, having more nutritional information and having patient volunteers review current information for more feedback. Michele will arrange for project lead, Carolyn Ingram to attend a future meeting for further discussion with council. Council would like to be involved in this project right from the start.</p>	<p>Philip (resources task group) will include the review of current learning material for review in task team agenda.</p>  <p>Illness-Health_PubHm-nov2016-lowres.pc</p>
<p>4.2</p>	<p>Living with Illness & Health</p>	<p>Community event “Stories of Illness & Health” (mental health care) is being held on Nov 22nd (see attachment for details).</p>	
<p>4.3</p>	<p>CKD Naming</p>	<p>ORN would like to standardize naming of CKD clinics. Fred is asking council for some name ideas so that he can take feedback to Renal Executive Council for consideration.</p>	
<p>4.4</p>	<p>HipChat</p>	<p>Phillip demonstrated how to use and will send invite for HipChat to all.</p>	
<p>4.5</p>	<p>ORN Requests</p>	<p>ORN is looking for patient and family advisors to volunteer for projects. Angela will email information to all.</p>	
<p>4.6</p>	<p>Renal Patient Assistance Fund</p>	<p>Dr. Rehman announced that \$20,000 was raised through his foundation for the renal patient assistance fund. Council would like to add a “Did You Know” section to the newsletter to inform patients how they can access emergency fund. Also, council would like to invite a social worker to a future meeting to discuss the patient assistance fund further.</p>	
<p>5.0 5.1</p>	<p>Housekeeping Summary of Action Items</p>		
<p>5.2</p>	<p>Next Meeting Date</p>	<p>Tuesday December 13, 2016, 5:00pm to 7:30pm, Kidney Foundation Office</p>	
<p>5.3</p>	<p>Events</p>	<p>Stories of Illness and Health, Nov 22/16 at 6:30pm, Wolfe Performance Hall, Central Branch, London Public Library</p>	