

**RENAL PATIENT AND FAMILY ADVISORY COUNCIL
MEETING MINUTES
Tuesday, September 9, 2014
5:00pm to 7:00pm
Kidney Foundation Office**

In Attendance: Patient & Family Members: George Goodlet (Chair), Fred McInnis (Vice Chair), Paul Dixon, Bonnie Field, Brian Carroll, Don Smith, Nikki Anderson, Michael Hermiston

Staff/Physician Members: Carolyn Ingram, Janice McCallum (Advisory Program Sponsor), Deb Bezaire (Advisory Coordinator), Angela Andrews (Advisory Resource), Jarrin Slattery

Regrets/Absent: Joan McArdle, Dr. Faisal Rehman, Nancy Wilder, Dennis Hokannson, Les Miles, Bill Landry

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
	Welcome, Approval of Minutes & Opening Remarks	Welcome extended; quorum achieved. Approval of July 9, 2014 meeting minutes	approved
2.1	Presentation Hospital Accreditation Overview by Gail Barbour (UH Hemodialysis and Nephrology Clinics Coordinator)	Gail Barbour provided an overview of the hospital accreditation process. She shared that the Accreditation team is coming to London Health Sciences Center November 3-7, 2014. Accreditation Canada is a national organization that sets specific standards for hospitals to meet with a range of priority. A “tracer methodology” is used to gather evidence about the quality and safety of our services by tracing the path of a client. Gail’s presentation is attached.	

3.1	Publicity Committee Report	Angela provided an update on our poster. Janice provided approval to use our “unlogo/graphic design”.	Angela will have our “unlogo” placed on our poster and will have a few larger ones printed.
4	Task Group Reports	<p>Subcommittee exploring possibility of providing access to audio tapes/CD’s for listening to in order to help pass the time. Purpose is to improve the patient experience while on frequent dialysis. Paul completed a cost analysis and this was discussed by the Council members</p> <p>4.1 Patient Feedback Task Group Surveys have been sent out to Home Hemodialysis patients</p> <p>4.2 Blood work Results Sharing Task Group Dr. Rehman has been trialing the use of the blood work document in his clinic. He was unable to attend today’s meeting.</p> <p>4.3 Peritoneal Dialysis Patient Experience Project (PEP) Jarrin provided an update on the PEP in the Peritoneal Dialysis Unit.</p>	<p>Paul will chat with patients in the KCC Dialysis unit to see if they’re interested in using audio players. He will also see if he can find one to show patients</p> <p>The group will assess results when surveys are returned</p> <p>Carolyn will follow-up with Dr Rehman for feedback on the document and share at our next meeting.</p> <p>Jarrin will continue to provide a monthly update for the Council members.</p>
5.1	Letter to Patients and Staff	Council discussed our draft patient letter.	Bonnie, George, Carolyn and Angela will work on revising the patient letter and bring back to council for review/feedback.

6.0	Open Discussion	<ol style="list-style-type: none"> 1. Angela provided the Council with an update on recruitment. Two new patient members have been recruited, and the interview team will be interviewing 2 additional candidates. 2. Several members discussed frustration with staff not wearing visible name tags in the clinical areas. 3. Carolyn informed Council of a new CKD document "Making the Most of Your Visit". Document Attached 4. Issues around patient transportation for hemodialysis patients were discussed. 5. There was discussion of Future Directions. It was agreed to get information of the process of moving through the phases of the Renal Program. 	<p>Angela will continue to provide updates as required.</p> <p>Council (George) will provide leadership with recommendations for staff name tags.</p> <p>Carolyn will email a copy of the document to Council members. Angela will invite Sandra Bartlett to attend our November meeting to discuss this document as well as what may be involved in capturing information related to the experience of a predialysis patient.</p> <p>Angela will invite Becky Songhurst to our next meeting to discuss current process around Patient transportation for hemodialysis patients.</p> <p>Janice said she would try to get Faisal to attend to describe the transitions.</p>
4.3	Next Meeting Date	October 6, 2014	