



## Emergency Medical Services Exemplary Service Medal Ontario Nominations

The EMS Exemplary Service Medal site is now open for 2015-2016 nominations and applications will be accepted through January 31, 2016. To submit a nomination, go to: <https://www.mlems.ca/ems-medal-awards-nominations>

Use of the site is self-explanatory, but to take advantage of the new features, i.e., print a blank PDF for prep work, save a draft in progress and return to it later, print finished nominations, you'll have to establish a user name and password on the right side of the home page. You will immediately receive e-mail confirmation of acceptance of your user name, and can go ahead and use the site. User names and passwords created last year are still in the system.

At the bottom of each page, you'll see both Save Draft and Next Page buttons. Upon completing each page, pressing Next Page moves you on in the process. Save Draft allows you to leave the nomination and return later. On the final page, you'll find a Submit button, and once that is pressed, the opportunity to print the completed nomination for your records or complete a new application.

Anytime you return to the site, you will have access to all nominations you have submitted. Drafts can be completed and previously submitted nominations can be edited. This feature will be available until January 31<sup>st</sup>. If you return to the site on the same computer you used during your login setup, no password will be required. Access from another computer will require use of your password.

The drop down menu in 2.0 Nominations now separates out the Awards requested more clearly. For any Medal or Medal and Bar combination, the entire application form must be completed. For Bar applications only, only the first three sections, i.e., Nominee Details, Nominations, and Current Employer/Nominating Authority, need be completed. Previous employment and community service history are not required for previous medal recipients.

Some final reminders about qualifications. As prescribed by the Regulations governing these awards, nominations may only be submitted by the nominee's management staff. The nominee must have at least 20 years of exemplary service in Canadian EMS, at least 10 years of which must have been in a position of risk (front line land or air). All nominees are required to be free of significant discipline, for actions which include but are not limited to violations of patient care standards, patient confidentiality, or Criminal Code offences. By submitting the nomination, the nominator certifies that these conditions have been met and that the Nominee is in every way deserving of the Award.

As always, if you have any questions, feel free to contact me at any time.

John Prno  
Chair, Ontario EMS Awards Committee  
Deputy Chief, Operations  
Middlesex-London EMS  
340 Waterloo Street  
London, Ontario  
N6B 2N6  
Office: [519-679-5466](tel:519-679-5466) x1106  
Cell: [519-777-4459](tel:519-777-4459)  
Fax: [519-679-9509](tel:519-679-9509)