



# Memo

Date January 28<sup>th</sup>, 2019  
To EMS Services within SWORBHP Region  
From Lyndsey Longeway, Education Coordinator  
Subject Contract Associate Instructors Required

Southwest Ontario Regional Base  
Hospital Program  
4056 Meadowbrook Drive, unit 145  
London, Ontario, Canada N6L 1E5  
<http://www.lhsc.on.ca>  
Phone: (519) 667-6718  
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SWORBHP is looking to contract with Associate Instructors for the Southwest region.

Contracted Associate Instructors assist the Prehospital Care Specialists during Mandatory CME season, but may also be called upon to assist with other teaching opportunities including IV courses, return to works, new hire and student certifications, etc. Travel may be required using the contractor's own vehicle and mileage may be reimbursed if the conditions of the SWORBHP mileage policy are met.

**Hours of Work:** Variable

**Closing Date:** Feb 12, 2019

**Qualifications:**

- PCP or ACP currently certified in good standing with an Ontario Base Hospital
- Experience in adult education
- Demonstrated problem solving and critical thinking skills
- Demonstrated ability to work independently and as an effective team member
- Demonstrated flexibility, adaptability and ability to manage change in a dynamic environment
- Demonstrated ability to attend work on a regular basis
- Demonstrated proficiency in MS PPT, and email
- Ability to travel using own vehicle within the Southwestern Ontario Region

All applicants must forward their letter of intent, along with a detailed resume to [Carla.Devuono@lhsc.on.ca](mailto:Carla.Devuono@lhsc.on.ca). Please indicate in your letter which region you are interested in applying for.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted.

Lyndsey Longeway, AEMCA  
Education Coordinator, SWORBHP