

Wednesday, January 30, 2019

15:00-1700 hours

ROOM C3-401 Victoria Hospital

**ATTENDEES:** Brenda Bird, Mr. Jim Brock, Ms. Sandi Caplan, Ms. Kimberlee Haines, Mr. Mike Hodgson, Mr. Adam Hopper (Vice Chair), Ms. Sharon Irwin-Foulon, Ms. Suzanne Jaekel, Mr. Larry McBride, Ms. Phyllis Retty, Ms. Ramona Robinson (Chair), Mr. Kevin Ross, Ms. Amy Walby (Vice Chair), Mr. Matt Wilson, Mr. Jeff Wright, Mr. Trevor Delaire, Dr. Andrea Lum, Dr. Sachin Pandey, Dr. Tina Mele, Dr. Paul Woods, Ms. Carol Young-Ritchie, Dr. Davy Cheng

**HEALTHCARE PARTNERS:** H. Rundle, B. Wilkinson

**GUESTS:**

**REGRETS NOTED:** G. Kernaghan, J. Brock, K. Tranquilli

## 1.0 CALL TO ORDER (5 MIN)

**Any conflict of interest must be declared at the time the meeting is called to order or at such time as one arises in the meeting. Please see Consent Agenda Guidelines on page 2.**

### 1.1 Patient Experience

## 2.0 REVIEW OF AGENDA (2 MINUTES)

### 2.1 Approval of Agenda

It is recommended that the Full Agenda for the January 30, 2019 Board meeting be approved as written.  
(A separate approval will occur for the Consent Agenda)

## 3.0 PRIORITY ITEMS

ITEM	PRESENTER	OBJECTIVE	TIME
<b>4.0 RECOMMENDATIONS/REPORTS (70 min)</b>			
ITEM	PRESENTER	OBJECTIVE	TIME
4.1 Chair's Report	R. Robinson	To preside over the meeting whereby Directors discuss, provide input and agree to support decisions in the best interest of the organization.	10 min
4.2 CEO Report	P. Woods	To provide an environmental scan considering all factors that might affect the organization and its ability to achieve the goals and objectives.	10 min
4.3 Quality and Performance Monitoring Committee	L. McBride	To provide an overview into the accreditation sustainability plan.	10 min
4.4 Medical Advisory Committee	A. Lum	To provide a brief overview of work of the MAC and make recommendations on MAC behalf for the following items: <ul style="list-style-type: none"> <li>• New Appointments to Professional Staff</li> <li>• Changes to Professional Staff Appointments</li> <li>• Clinical Fellow Appointments</li> <li>• Chief, Paediatrics</li> <li>• Interim Chief, Physical Medicine and Rehabilitation</li> <li>• Interim Chief, (pending)</li> </ul>	10 min
4.5 Finance and Audit Committee	B. Bird	To present the highlights from the January meeting. All non-controversial recommendations are in the consent agenda.	10min
4.6 Governance Committee <ul style="list-style-type: none"> <li>• Request for Proposal</li> </ul>	A. Walby	Report to the Board on the outcomes of the last meeting highlighting the continuation on policy development, recruitment, retreat planning and present recommendation on Request for Proposal	10 min
4.7 People and Culture Committee	S. Jaekel	Report to the Board on the outcomes of the last meeting including the work on Professional Staff Talent Management and other regulatory overviews.	10 min

## 5.0 HEALTHCARE PARTNERS/BOARD REPORTS (25 min)

5.1. St. Joseph's Healthcare, London	H. Rundle	Report/Update	5 min
5.2 Lawson Health Research Institute	B. Wilkinson	Report/Update	5 min
5.3 London Health Sciences	K. Tranquilli	Report/Update	5 min
5.4 Children's Health Foundation	T. Delaire	Report/Update	5 min
5.5 Professional Staff Organization	S. Pandey	Report/Update	5 min

## 6.0 CONSENT AGENDA (5min)

It is recommended that the Consent Agenda for the January 30, 2019 Board meeting, consisting of the recommendations and reports found in Section 6 beginning on page xx be approved

### 6.1 Board of Directors Minutes November 28, 2018

### 6.2 Governance Committee

- 6.2.1 Terms of Reference and Workplan Recommendation, Investment Sub Committee of Finance and Audit
- 6.2.2 Statement of Investment Policy and Procedures
- 6.2.3 Chief, Paediatrics Selection Committee Board Appointment
- 6.2.4 Delegation of Authority—Freedom of Information and Protection of Privacy

### 6.3 Finance and Audit Committee

- 6.3.1 Summary of Funds Held in Trust
- 6.3.2 CIBC Credit Facility Agreement

### 6.4 President and CEO Report

### 6.5 Lawson Health Research Reports

### 6.6 Committee Minutes of Meeting

- 6.6.1 Finance and Audit Committee 20190110
- 6.6.2 Medical Advisory Committee 20181212, 20190109
- 6.6.3 Quality and Performance Monitoring Committee 20181122
- 6.6.4 Governance Committee 20181119, 20181217
- 6.6.5 People and Culture Committee 20181113
- 6.6.6 Joint Collaboration Committee 20181218

## 7.0 OTHER BUSINESS/FURTHER DISCUSSION FROM CONSENT AGENDA ( 20 min)

## 8.0 ADJOURNMENT

### CONSENT AGENDA GUIDELINES

The board's parliamentary authority—American Institute of Parliamentarians Standard Code of Parliamentary Procedure—explains the Consent Agenda. Organizations having a large number of routine matters to approve often save time by use of consent agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.

Before taking the vote, the presiding officer (chair) allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or to oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. A member may ask a question to clarify a consent agenda item without removing it from the consent agenda, but if this proves to be more than a clarification, the presiding officer can insist that it be removed and placed on the regular agenda. The remaining items are then unanimously approved en bloc without discussion, saving the time that would be required for individual votes.

	Requirement	Questions
<b>V</b>	<u>V</u> oice your concerns	<input type="checkbox"/> <a href="#">Is it an ethical issue?</a> <input type="checkbox"/> What is the ethical question? (be open to having the question evolve as you work through the problem) <input type="checkbox"/> Whose responsibility is it to answer the question? (do you have the authority to answer it?) <input type="checkbox"/> If there are concerns about raising the issue, consider an ethics consult
<b>A</b>	<u>A</u> ccess Resources	<input type="checkbox"/> Have you spoken with a colleague or leader? <input type="checkbox"/> Have you reviewed the <a href="#">Ethics Intranet Page</a> ? <input type="checkbox"/> Are you using either the <a href="#">ChELO checklist</a> or the <a href="#">Ethical Process Checklist</a> ? <input type="checkbox"/> Have you considered an <a href="#">ethics consult</a> ?
<b>L</b>	<u>L</u> earn	<input type="checkbox"/> How did you come to know about the issue? <input type="checkbox"/> What are the relevant policies, laws, professional statements? <input type="checkbox"/> What information do you need to make a judgement about the situation? <input type="checkbox"/> Has this issue been dealt with previously?
<b>U</b>	<u>U</u> nderstand	<input type="checkbox"/> Who are the stakeholders? <input type="checkbox"/> How/Where should stakeholders be involved in decision-making? <input type="checkbox"/> Which <a href="#">values</a> are relevant? <input type="checkbox"/> What are the differing viewpoints/perspectives on the issue?
<b>E</b>	<u>E</u> valuate	<input type="checkbox"/> What are the options? <input type="checkbox"/> How would each option reflect our commitment to <a href="#">organizational</a> or other important values? <input type="checkbox"/> Build the best argument for each <input type="checkbox"/> Make a reasoned decision
<b>S</b>	<u>S</u> ustain	<input type="checkbox"/> Consider how to address personal needs of those impacted by the decision <input type="checkbox"/> Set short and long term targets to review your decision <input type="checkbox"/> Is there new information that would change the way approach the situation if it were to happen again? <input type="checkbox"/> What is being done to build organizational memory? (e.g. published case report, new policy, education,)