

Wednesday, March 27, 2019

15:00-1800 hours

ROOM C3-401 Victoria Hospital

**ATTENDEES:** Ms. B. Bird, Mr. J. Brock, Ms. S. Caplan, Ms. K. Haines, Mr. M. Hodgson, Mr. A. Hopper (Vice Chair), Ms. S. Irwin-Foulon, Ms. S. Jaekel, Mr. L. McBride, Ms. P. Retty, Ms. R. Robinson (Chair), Ms. A. Walby (Vice Chair), Mr. M. Wilson, Mr. T. Delaire, Dr. A. Lum, Dr. S. Pandey, Dr. T. Mele, Dr. P. Woods, Ms. C. Young-Ritchie, Mr. J. Brock, Mr. R. Mikula, Dr. D. Cheng, Mr. J. Wright, Mr. K. Ross

**HEALTHCARE PARTNERS:** H. Rundle, B. Wilkinson, G. Kernaghan (\*t/c)

**GUESTS:**

**REGRETS NOTED:**

### 1.0 CALL TO ORDER (5 MIN)

**Any conflict of interest must be declared at the time the meeting is called to order or at such time as one arises in the meeting. Please see Consent Agenda Guidelines on page 2.**

#### 1.1 Patient Experience

### 2.0 REVIEW OF AGENDA (2 MINUTES)

#### 2.1 Approval of Agenda

It is recommended that the Full Agenda for the March 27, 2019 Board meeting be approved as written. (A separate approval will occur for the Consent Agenda)

### 3.0 PRIORITY ITEMS

ITEM	PRESENTER	OBJECTIVE	TIME
<b>4.0 RECOMMENDATIONS/REPORTS (65 min)</b>			
ITEM	PRESENTER	OBJECTIVE	TIME
4.1 Chair's Report	R. Robinson	To preside over the meeting whereby Directors discuss, provide input and agree to support decisions in the best interest of the organization.	10 min
4.2 CEO Report	P. Woods	To provide an environmental scan considering all factors that might affect the organization and its ability to achieve the goals and objectives.	10 min
4.3 Quality and Performance Monitoring and Executive Committee <ul style="list-style-type: none"> <li>2019/20 Quality Improvement Plan Recommendation</li> <li>2019/20 Quality Improvement Plan Narrative and Workplan</li> </ul>	L. McBride A. Walby	To provide an overview of the outcome of the March Meeting. In conjunction with Executive Committee present a recommendation to the Board on the 2019/20 Quality Improvement Plan support of metrics.	10 min
4.4 Medical Advisory Committee <ul style="list-style-type: none"> <li>New Appointments to Professional Staff</li> <li>Changes to Professional Staff Appointments</li> <li>Clinical Fellow Appointments</li> </ul>	A. Lum	To provide an overview of work of the MAC and make recommendations on MAC behalf.	10 min
4.5 Finance and Audit Committee <ul style="list-style-type: none"> <li>Clinical Documentation</li> </ul>	B. Bird	To present the highlights from the March meeting and make recommendations on behalf of the committee.	15 min
4.6 Governance Committee <ul style="list-style-type: none"> <li>RFP Recommendation</li> <li>Chair, People and Culture Recommendation</li> </ul>	A. Walby	Report to the Board on the outcomes of the last meeting highlighting the impending bylaw amendments, director commitments and new committee discussions and that evaluation time is upon us.	10 min

5.0 HEALTHCARE PARTNERS/BOARD REPORTS (10 min)			
5.1. St. Joseph's Healthcare, London	H. Rundle	Report/Update	5 min
5.2 Lawson Health Research Institute	B. Wilkinson	Report/Update	5 min
5.3 London Hospital Linen Service	L. McBride	Report/Update	5 min
5.4 Western University	D. Cheng	Report/Update	5 min
6.0 CONSENT AGENDA (5min)			
It is recommended that the Consent Agenda for the March 27, 2019 Board meeting, consisting of the recommendations and reports found in Section 6 beginning on page xx be approved			
6.1 Board of Directors Minutes January 30, 2019			
6.2 Governance Committee			
6.2.1 <u>Chief, Dentistry Selection Committee</u>			
6.2.2 <u>Chief, Surgery Selection Committee</u>			
6.2.3 <u>CEO Succession Policy Amendments</u>			
6.2.4 <u>Patient Advisor – Finance and Audit Recommendation</u>			
6.3 Finance and Audit Committee			
6.3.1 <u>Hospital Service Accountability Agreement</u>			
6.3.2 <u>Multi Service Accountability Agreement</u>			
6.3.3 <u>Additional Information Clinical Documentation</u>			
6.3.4 <u>Q3 Financial Reports deferred from February</u>			
6.4 President and CEO Report			
6.5 Lawson Health Research Reports			
6.6 Committee Minutes of Meeting			
6.6.1 <u>Finance and Audit Committee 20190320</u>			
6.6.2 <u>Medical Advisory Committee 20190313</u>			
6.6.3 <u>Quality and Performance Monitoring Committee 20190221, 20190321</u>			
6.6.4 <u>Governance Committee 20190219, 20190318</u>			
7.0 OTHER BUSINESS/FURTHER DISCUSSION FROM CONSENT AGENDA ( 20 min)			
8.0 ADJOURNMENT			

## CONSENT AGENDA GUIDELINES

The board's parliamentary authority—American Institute of Parliamentarians Standard Code of Parliamentary Procedure—explains the Consent Agenda. Organizations having a large number of routine matters to approve often save time by use of consent agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.

Before taking the vote, the presiding officer (chair) allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or to oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. A member may ask a question to clarify a consent agenda item without removing it from the consent agenda, but if this proves to be more than a clarification, the presiding officer can insist that it be removed and placed on the regular agenda. The remaining items are then unanimously approved en bloc without discussion, saving the time that would be required for individual votes.

	Requirement	Questions
<b>V</b>	<u>V</u> oice your concerns	<input type="checkbox"/> <a href="#">Is it an ethical issue?</a> <input type="checkbox"/> What is the ethical question? (be open to having the question evolve as you work through the problem) <input type="checkbox"/> Whose responsibility is it to answer the question? (do you have the authority to answer it?) <input type="checkbox"/> If there are concerns about raising the issue, consider an ethics consult
<b>A</b>	<u>A</u> ccess Resources	<input type="checkbox"/> Have you spoken with a colleague or leader? <input type="checkbox"/> Have you reviewed the <a href="#">Ethics Intranet Page</a> ? <input type="checkbox"/> Are you using either the <a href="#">ChELO checklist</a> or the <a href="#">Ethical Process Checklist</a> ? <input type="checkbox"/> Have you considered an <a href="#">ethics consult</a> ?
<b>L</b>	<u>L</u> earn	<input type="checkbox"/> How did you come to know about the issue? <input type="checkbox"/> What are the relevant policies, laws, professional statements? <input type="checkbox"/> What information do you need to make a judgement about the situation? <input type="checkbox"/> Has this issue been dealt with previously?
<b>U</b>	<u>U</u> nderstand	<input type="checkbox"/> Who are the stakeholders? <input type="checkbox"/> How/Where should stakeholders be involved in decision-making? <input type="checkbox"/> Which <a href="#">values</a> are relevant? <input type="checkbox"/> What are the differing viewpoints/perspectives on the issue?
<b>E</b>	<u>E</u> valuate	<input type="checkbox"/> What are the options? <input type="checkbox"/> How would each option reflect our commitment to <a href="#">organizational</a> or other important values? <input type="checkbox"/> Build the best argument for each <input type="checkbox"/> Make a reasoned decision
<b>S</b>	<u>S</u> ustain	<input type="checkbox"/> Consider how to address personal needs of those impacted by the decision <input type="checkbox"/> Set short and long term targets to review your decision <input type="checkbox"/> Is there new information that would change the way approach the situation if it were to happen again? <input type="checkbox"/> What is being done to build organizational memory? (e.g. published case report, new policy, education,)