

**RENAL PATIENT AND FAMILY ADVISORY COUNCIL
MEETING MINUTES
Tuesday April 9, 2019
4:00pm to 6:30pm
VH Room B2-124**

In Attendance: Bonnie Fields, Betty Clinton, Pam..., Janice McCallum, John Witteveen, HB Hasenebenbi, April Mullen, Don Smith, Deb Beaupre

Regrets/Absent: Angela Andrews

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
1.0	Welcome, Approval of Minutes	-minutes from Tuesday March 26, 2019 accepted.	
2.0	Task Group Reports		
2.1	Communications & Feedback Task Group-		
2.2	Newsletter	-if you have any articles or anything that you would like to see in the newsletter, please let Angela know	
2.3	Recruitment & Orientation	-membership numbers are low, Angela will ramp up recruitment of new members	

<p>2.4</p> <p>3.0</p> <p>3.1</p>	<p>Other Committee Reports: Renal Joint Health and Safety-Don</p> <p>Renal Infection Control-Anne</p> <p>KCC CQI-John</p> <p>Renal Executive-Bonnie</p>	<p>-Anne H. has taken a leave from PFAC for the time being</p> <p>-renal program polices were reviewed that relate staff safety: home policy, freight elevator use, panic alarm use, satellite criteria.</p> <p>-Don Smith has volunteered to cover Anne’s place temporarily while she is on LOA.</p> <p>- Rates of peritonitis is low, hand hygiene rates are monitored by this group – compliance is good. The team is working on a process related to patients with Hepatitis B and how we designate (set aside) their dialysis machine (to eliminate risk of Hep B spread), also there is a process for un-designating a machine once a patient doesn’t have Hep B so the machine can be used by other patients.</p> <p>No meeting since we last PFAC.</p> <p>Feedback from PFAC committee re. closures over Christmas and NY, and satellite wait list – the renal exec hasn’t met yet to receive the feedback. There are potentially over 1600 patients that primary care physicians don’t refer to nephrology across our regions (broad geography from Owen Sound, Chatham to south to the lake – largely rural). We don’t know why primary physicians are not referring – it could be because of the rural geography or use of internal medicine doctors who manage kidney disease. More work to be done by renal program to understand/investigate why patients who are potentially eligible for nephrology referrals aren’t happening. Things to consider: are we providing enough education to primary care physicians? Dr. Rehman and Moist leading this issue.</p>	<p>Angela/April to inform Joanne Clark of coverage.</p> <p>Ask Dr. Rehman what is the criteria for a primary care physician referral to a nephrologist.</p>
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<p>3.2</p> <p>3.3</p>	<p>Renal Nursing Professional Practice- Bonnie</p> <p>Open Discussion Patient Engagement Plan- April</p> <p>Patient Declaration of Values- Janice</p> <p>PREMS-April</p>	<p>Haven't met since last PFAC. Query if a patient advisor is required at this meeting. Will attend another meeting to evaluate.</p> <p>Reviewed the Renal Patient Engagement Plan a document that is submitted to the ORN twice a year that names what are the patient engagement action plans for 2019/20.</p> <p>See attached presentation.</p> <p>We have received our results from 2018/19 Patient Experience Measures Survey (we had this survey done last year). Bonnie, Don, April and Angela are meeting April 25th to review and theme the results. Will create a presentation for PFAC and present back for feedback/review at next meeting.</p>	<p>April to send Patient Engagement plan with the minutes.</p> <p>April to send Patient Declaration of Values with the minutes.</p> <p>Add PREMS to next agenda – 20 mins.</p>
<p>4.0</p> <p>4.1</p> <p>4.2</p>	<p>Housekeeping</p> <p>Summary of Action Items</p> <p>Next Meeting date</p>	<p>Birthday fundraising: Angela spoke with Lindsey Mann from LHSF (foundation) asked can we add the renal department to the foundation web site as an option to donate. https://secure.lhsf.ca/campaign/birthdays-supporting-london-health-sciences-foundation/c155082</p> <p>Patient Experience Week: April 22-26 (Monday is a holiday no events on that date) Thursday afternoon will be at VH</p>	<p>Don to confirm if any volunteers required.</p>

	<p>Patient Safety Quality Rounds</p> <p>Roundtable: Pam her interest is to bring Indigenous voice to what we do. Personal patient interest – would like to see charging stations in our waiting room or dialysis units. Q: would coffee in the community be of interest to Indigenous community? Pam: yes it would be of interest but be aware that when it comes to health issues we are sometimes closed/reserved/private. I have contacts with different generations that experience kidney disease that could offer their ideas.</p> <p>Tuesday May 14, 2019 at Victoria Hospital Room B2-124</p>	<p>April to share with Coordinators/CQI for discussion.</p>
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