

****Amendment to minutes via June 25, meeting.**

Item 3.5.1 “Results of the year show that LHSC finished at a 11.6M deficit after all amortization expenses have been reported, as compared to the budgeted deficit of \$25M”.

MEETING MINUTES OF THE BOARD OF DIRECTORS

Held, Wednesday, May 27, 2020 @ 1500 hours
By videoconference and teleconference

Board Members Present by Teleconference:

Mr. J. Brock, Ms. K. Haines, Mr. L. McBride, Mr. K. Ross, Ms. A. Walby (Chair), Mr. B. Woods, Ms. C. Young-Ritchie (xo), Dr. S. McKay (xo), Mr. J. Wright, Ms. R. Chojra, Mr. T. Marcus, Mr. M. Wilson, Mrs. R. Robinson, Mrs. S. Jaekel, Mr. N. Johnson (I-CEO) (xo)

Board Member Regrets: B. Bird, P. Woods, P. Retty, M. Hodgson, S. Pandey

Resource:T. Eskildsen

R- Regrets

1.0 CALL TO ORDER

The meeting was called to order at 3:00 p.m.

The Chair called attention to the conflict of Interest policy and reviewed that if members felt that they or someone else was in conflict to note it now or at the time of the item.

1.1 Patient Experience

A patient experience was shared about the effects of COVID-19 on being in the hospital without the support of family.

2.0 REVIEW of AGENDA

2.1 Review of Agenda

The agenda was review and APPROVED by GENERAL CONSENT.

3.0 RECOMMENDATIONS/REPORTS

3.1 Chair's Report

The Chair of the Board provided some highlights of the last month and the following points were noted:

- The Board is moving towards the end of the term, work continues on essential items. It was discussed that the patient experience presented provides focus for the Board on having a better understanding of the impact of interrupted care and how it is affecting both LHSC and our community. There is continuing focus on the impact on the staff and physicians as well as how things have changed regionally and the impact on recent collaboration efforts.
- The Board self-assessment was nearing the close out date and members were asked if they have not provided feedback to do so before Friday.

3.2 CEO Report

Mr. Johnson submitted the Interim Chief Executive Officer report into record and the following points were highlighted:

- The importance of LHSC Volunteers and Patient Advisors and the work ongoing to keep them engaged.
- The facilities work ongoing to ensure negative pressure areas are in place.

- Some of the changes were defined that have occurred recently in the clinical areas both temporary and some longer term or permanent changes in how the organization operates.
- Examples were provided on the creativity being utilized to keep the business moving forward continuing to hire and orient staff, pulling some leaders from retirement to assist where necessary.
- Highlighted the report recently tabled by the Canadian Armed Forces on the care of patients in five long term care facilities. LHSC continues to support local long-term care facilities where assistance is required. It was reported that all long-term care homes are challenged with having personal protective equipment. LHSC has provided some assistance with infection control and the leadership are constantly in communication with our partners in the community. It was noted that LHSC has opened a risk file with our insurer with sending LHSC staff to other organizations during pandemic timeframe.

3.3 Quality & Performance Monitoring

Mr. McBride provided an overview of the meeting content of May meeting highlighting the inability of the organization to discharge patients requiring alternate level of care at this time, noting that it may be difficult to hold the current occupancy levels to maintain appropriate clinical space to address any increase in covid-19 patients.

3.3.1 Clinical Services Increase Plan/discussion

Mr. McBride shared the Clinical Services Increase plan with the Board for information that was shared with the committee last week. Mr. Johnson and Ms. Schleifer Taylor provided a brief overview to the Clinical services increase plan and provided some details on the working currently ongoing.

3.4. Medical Advisory Committee

Dr. Scott McKay provided a brief overview of the work ongoing for Medical Advisory Committee and highlighted clinical activities.

3.4.1 New Appointments to Professional Staff

Dr. McKay provided a report on the work of the Medical Advisory Committee and identifying those that are credentialed under the expedited credentialing recommendation.

The Board of Directors APPROVED by GENERAL CONSENT the Professional Staff new appointment to the London Health Sciences Centre.

3.4.2 Changes to Professional Staff Appointments

The Board of Directors APPROVED by GENERAL CONSENT the Changes to the Professional Staff appointments.

3.4.3 Clinical Fellow Appointments

The Board of Directors APPROVED by GENERAL CONSENT the Clinical Fellow Appointments.

3.4.4 Chief Recommendation—Dentistry

The Board of Directors APPROVED by GENERAL CONSENT the continued Appointment of Dr. Shawn Steele, as the Interim City-Wide Chief of Dentistry effective July 1, 2020 To December 31, 2020 or until such a time as a new Chief is appointed, whichever comes first.

3.5 Finance and Audit Committee

3.5.1 LHSC Year End Results for Information

The briefing notes are in the package and appreciation was extended to Jacquie Davison and her team for the tremendous effort in presenting the draft financial statements. Results of the year show that LHSC finished at a 11.6M deficit and \$25M after all amortization expenses have been report. Detail was provided on the revenue and expenses, highlighting reduction in revenue, one-time government funding. The erosion rate of year over year and the cash flow is of particular interest to

monitor expenses. Costs have significantly increased over recent months due to COVID. These costs are being tracked but what will be covered by the Ministry still lacks clarity.

Negative impacts on funding were discussed in certain occupancy scenarios and that the corporate revenue streams have been highlighted that they are not tracking well toward target. In response to a question on impact of COVID on revenues, it was identified that the resulting impact has been estimated to date as approximately \$1.7M.

3.5.2 External Audit Results for Information

Ernst and Yonge performed their audit. There was one area that had a bit of concern but as the audit continued the auditors were satisfied with the mechanisms in place and submitted an unqualified audit result for LHSC.

3.5.3 LHSC Draft Audited Financial Statements Recommendation

Mr. Hodgson submitted the Financial Statements for the Board of Directors review noting two note expansions, one to be reflective of the COVID-19 pandemic and the other was to expand note 13 to report on the capital expenditure commitments.

The Board of Directors APPROVED by GENERAL CONSENT, the draft Audited Financial Statements for the fiscal year ending March 31, 2020 and will submit them to the Corporation.

3.5.4 External Auditor Recommendation

It was MOVED by K. Haines, and Seconded by T. Marcus that the recommendation be amended to recognize that the Board must recommend to the Corporation the approval of the Auditor.

CARRIED

The Board of Directors APPROVED by GENERAL CONSENT and RECOMMENDS to the corporation to, the reappointment of Ernst & Young as auditors for London Health Sciences Centre for the fiscal year 2020/21, subject to receiving fee estimates within the engagement letter in the Fall of 2020.

3.5.5 Investment Subcommittee-Fund Manager Performance and & Criteria Evaluation Recommendation

The Fund Managers were confirmed that they meet the requirements within the criteria evaluation.

The Board of Directors APPROVE by GENERAL CONSENT the Fund Manager Selection of CIBC WOOD GUNDY for 2020/21.

3.5.6 Investment Allocation Recommendation

The Board of Directors APPROVED by GENERAL CONSENT, that no additional funds be invested at this time.

3.5.7 Broader Public Sector Accountability Agreement Attestation Recommendation

The Board of Directors APPROVED by GENERAL CONSENT the BPSAA Attestation Statement for F2019/20 that has been signed by the CEO and prepared in accordance with section 15 of the Broader Public Sector Accountability Act, 2010 (BPSAA).

3.6 People and Culture

The People and Culture committee had an extensive update on the Safety and Wellness of the Staff and Physicians. LHSC staff and physicians have been practicing masking as a proven method containment strategy within clinical areas and voluntarily within non-clinical areas for several weeks. As LHSC begins to plan to resume more clinical services, and as the province begins to lift restrictions, masking of all staff, physicians and affiliates across all areas of the hospital premises will be required. There may be a change to the people indicators to be more reflective of the learning during the pandemic.

3.7 Children's Hospital Committee

Mr. Kevin Ross provided an overview of the work before the committee from May 2020 meeting. He highlighted the importance of the information that is being received currently to assist the Board in informing their conversation.

3.7.1 *Children's Hospital Brand—Naming*

Mr. Ross reviewed that Branding was discussed from the prospective of the Name of the Children's Hospital reverting to "Children's Hospital of Western Ontario". It was highlighted that this was a topic of the Corpus Sanchez report and the need to increase profile in the province and the recommendation to rebrand. The Committee has been learning that there is an increasing demand as a regional partner and the need for a clear brand for fundraising and funding with our government is required. There is justification that has been noted through several forums that the organization should return to the original name. This is an expected return to the roots and further work will be done to rebrand in the fall. In the short term, there will be no large financial requirements to support this work however, it was noted that the Communication Plan will need to be vetted with both People and Culture and the Board prior to launch.

3.8 Governance Committee

3.8.1 *Administrative bylaw Amendments*

The Board of Directors APPROVED by GENERAL CONSENT and Recommended to the Corporation the amendments to the bylaws as noted:

- **Elected Director definitions updated**
- **Housekeeping amendments (removing gender specific pronouns, grammar, clarifications)**
- **Article 14.6 and Article 14.7 Occupational Health and Safety Program and Health Surveillance Program to include reporting on Policy amendments.**

3.8.2 *Elected Director Renewals*

The Board of Directors APPROVED by GENERAL CONSENT and RECOMMENDS to the Corporation the nomination of the following individuals for reappointment to the Board of Directors for terms as noted:

| | |
|-------------------------|----------------------|
| Wilson, Matthew | - 3 year term |
| Brock, Jim | - 3 year term |
| Walby, Amy | - 2 year term |
| Robinson, Ramona | - 1 year term |

4.0 HEALTH CARE PARTNER REPORTS

4.1 London Health Sciences Foundation

Mr. Mikula provided an update on the London Health Sciences Foundation and future budget projections amid the pandemic. The Dream lottery will still continue with a July timeslot, noting that many events were cancelled due to the province's directives. A second lottery in December timeline is in progress of being planned.

4.2 Children's Health Foundation

Ms. Johnson updated that from the last meeting where the Foundation had felt immediate impact with the pandemic issues, but was pleased to report that the results for May 2020 were looking more positive. The Prust challenge was highlighted noting that \$50K was raised in just two weeks to support the family assistance program. This fundraising helps families in dire need of support and those affected by the impact of covid 19. It was also noted that many of Children's events have been cancelled as well.

4.3 Professional Staff Organization

There was no update available for the Professional Staff organization.

4.4 Western University

Dr. Yoo acknowledged the Board of Directors for volunteerism. The medical students are set to return effect July 6th for those that are clerks. Appreciation was expressed to both Dr. Kernaghan and Dr. Woods in their support of the Western students and recognizing how important they are to the healthcare system.

Research was highlighted and the graduated approach to increasing services highlighting the need of safety for both staff and students. Ontario committed \$20 Million dollars. Western has 13 grants that were awarded and the Faculty of Schulich School of Medicine and Dentistry were successful in 9 of 13 of those awards.

Education is still a work in process and the President has made the decision to not have all education online and work will continue to ensure a safe return for the students.

4.5 St. Joseph's Health Care, London

Mr. Batch provided an update on Board work, highlighting the approval of the Credentialed Professional Staff Bylaws including the addition of Article 4.7. Dr. Kernaghan highlighted the recent work of the CEOs across the region to create a reintroduction of Service Plan. Annual meeting is planned for June 15, 2020 and will be a virtual business meeting.

4.6 Lawson Health Research Institute

Mr. Wilkinson acknowledged the advocacy that has been completed collectively with success in notification of funds being made available to hospital research organizations.

6.0 CONSENT AGENDA

The chair opened the floor for any Director to consider any of the approvals under a separate item. There were no requests to move an item to open session noted.

The Board of Directors APPROVED by GENERAL CONSENT the minutes of the last Board meetings and recommendations within the consent agenda in section 6, starting on page 183 be approved.

6.1 Board of Directors Minutes April 29, 2020

6.2 Board of Directors Minutes May 4, 2020

7.0 WRITTEN UPDATES

7.1 Q4 snapshot

There was no discussion noted on written updates.

8.0 ADJOURNMENT

The meeting was ADJOURNED by GENERAL CONSENT.

Recorded by
T. Eskildsen

A. Walby, Chair
Board of Directors