


**RENAL PATIENT AND FAMILY ADVISORY COUNCIL**  
**Virtual WebEx MEETING MINUTES**  
**Wednesday, December 9, 2020**  
**4:00pm to 6:30pm**


**In Attendance:** Betty Clinton (Chair), Kathleen Anderson (Co-Chair), April Mullen (Director), Lesley Pringle (Manager), Bonnie Field, John Wittenveen, Deb Beaupre, Pam Ireland, Doris Kannon, Cathy DuVal, Dr Faisal Rehman (Physician), Kathy Austin

**Minutes:** Crystal-Ann Roy

**Guest Speaker(s):** Lori Harwood, Cathy Morano, Selena Buma


**Regrets/Absent:**

	Agenda Item	Discussion	Motion/Action Plan/ Follow-up
1.0	<b>Welcome, Approval of Minutes</b>	November 10 <sup>th</sup> , 2020 minutes approved.   2020 11 10 MINUTES RPFAC.pdf	
2.0	<b>Presentation</b>  <i>2.1 Research Project, Progressive Muscle Relaxation</i>	Although they have not completed the study, Cathy and Lori presented a resource – 4 recordings, which help patients relax to prepare them for cannulation of fistula. This technique also helps with difficulty sleeping, relieving stress and relaxation.	Ashley to contact Lori for copies of the recordings to add to the website.

	<p>2.2 Renal Patient Assistance Fund Annual Report</p>	<p>The committee felt that this would be of benefit to patients as well as their families. Thank-you!</p> <p>Selena presented the Renal Patient Assistance Fund Annual Report which is submitted to the ORN and shared with their key stakeholders. Thank-you!</p>  <p>Annual report April 1 2019 - March 31 20</p>	<p>Lori to provide Betty with recording specific to helping with sleep.</p>
<p>3.0</p>	<p><b>Task Group Reports</b></p> <p>3.1 Communications &amp; Feedback Task Groups</p> <p>3.1.1</p> <p>3.1.2</p> <p>3.1.3</p>	<p><u>Satellite Visits</u>: All visits have been cancelled until further notice.</p> <p><u>Home Rates Improvement Action Pan/Transitional Unit</u>: Jamal El Firikh, the new manager, will be involved with the Action Plan.</p> <p>The Transitional Unit is deferred.</p> <p><u>Kidney Foundation Peer Support</u>: The posters have been distributed to all of the units. Craig was grateful for the staff and patients who reached out to him and the energy surrounding this.</p>	<p>Crystal-Ann to add to parking garage.</p> <p>Crystal-Ann to add information to the Kidney Kronicle.</p> <p>Kathleen to follow-up with Craig in regards to information for the satellites.</p>

	<p><i>3.2 PFAC Newsletter</i></p> <p>3.2.1</p> <p>3.2.2</p> <p><i>3.3 Recruitment &amp; Orientation</i></p> <p><i>3.4 Transportation Update</i></p> <p>3.4.1</p> <p>3.4.2</p>	<p>Bonnie asked that the committee put some thought into topics to be added to upcoming newsletters.</p> <p>Ashley is still working on ways to have the Kidney Kronicle available electronically. One option is to set it up as a subscription that patients can sign-up for and would also be given the option to unsubscribe to. Consent possibly documented in the patient’s chart?</p> <p>Recruitment is currently at a stand-still. Lesley submitted a name to Patient Experience however has not received a response as of yet.</p> <p><u>Local:</u> After hearing Selena’s report on the Patient Assistance Fund and the fact that 52% of their funding this year went towards transportation there was some concern regarding what would happen if the fund wasn’t available. Some controversy on whether this is a local or provincial issue (ORN feels it is a local issue)?</p> <p>Some things that can be done locally to aid:</p> <ul style="list-style-type: none"> <li>- Teach patients in their homes.</li> <li>- Virtual clinics.</li> </ul> <p>There seems to be more transportation concerns and barriers with satellite patients.</p> <p><u>Provincial:</u> Nothing to report.</p>	<p>Forward any suggestions you may have to Bonnie/Crystal-Ann</p> <p>Ashley to follow-up and ensure that patient does not think they have been forgotten.</p>
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	<p><i>3.5 Other Committee Reports</i></p>	<p><u><i>Renal Joint Health &amp; Safety:</i></u></p> <p>Nothing to report – meetings to resume in February.</p> <p><u><i>Renal Infection Control:</i></u></p> <p>They are trying to recruit staff to complete the handwashing audits. Shortage of staff as well as their lack of availability is making this difficult.</p> <p><u><i>KCC CQI:</i></u></p> <p>There is not likely to be a meeting before the new year.</p> <p><u><i>Renal Executive:</i></u></p> <p>Nothing new to report. Next meeting is scheduled for December 18<sup>th</sup>.</p> <p><u><i>Renal Nursing Professional Practice:</i></u> Deferred until February.</p> <p><u><i>Renal Provincial PFAC Updates:</i></u></p> <p>Dr. Blake gave a Covid update and stated that although there are numerous infections coming from the community it seems less fatal this time around.</p> <p>Transplant Ontario is looking for feedback on patient experience in order to determine 3 areas requiring improvement.</p>	<p>Add to garage for the time being.</p>
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<p>4.0</p>	<p><b>Open Discussion</b></p> <p>4.1 Round Table</p> <p>4.1.1 UH Outbreak</p> <p>4.1.2 Meeting Schedule</p> <p>4.1.3 Availability</p>	<p>Lesley explained that UH has been hectic and that they currently have 2 Covid positive patients (one was an in-patient). They are not showing symptoms however are being treated in the isolation room. Patients are being swabbed twice/week.</p> <p>The patients are afraid. Carolyn Ingram has called each patient hoping to relieve some of their fears and a letter has been sent out.</p> <div data-bbox="682 659 732 716" data-label="Image">  </div> <p>UH patient notice re. covid testing and</p> <p>An article was published demoralizing the staff at UH. Betty sent a note of support acknowledging the excellent care given by the staff.</p> <p>100% of staff have been tested and all results have been negative.</p> <p>Any PPE required to feel safe is approved.</p> <p>The renal team is meeting 3 times/week to discuss a plan for cohorting staff – especially if they are specialized in a certain area. LHSC wants to avoid travelling between sites as much as possible.</p> <p>With all of the chaos surrounding the pandemic, the January PFAC meeting will most likely be cancelled.</p> <p>Ashely will be checking voicemail daily so feel free to reach out to her any time.</p>	<p>Lesley to decide if the meeting should be cancelled.</p>
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5.0	<b><i>Upcoming Meetings</i></b>	<p><b>Next Meeting Date:</b> Tuesday, January 12<sup>th</sup>, 2021 – <b>CANCELLED!</b></p> <p><b><i>Up-Coming Meeting dates:</i></b>          Wednesday, February 10<sup>th</sup> 2021          Tuesday, March 9<sup>th</sup> 2021          Wednesday, April 7<sup>th</sup> 2021          Tuesday, May 11<sup>th</sup> 2021          Wednesday, June 9<sup>th</sup> 2021</p>	