


**RENAL PATIENT AND FAMILY ADVISORY COUNCIL
MEETING MINUTES
Wednesday October 9, 2019
4:00pm to 6:00pm
KCC Room 211**


In Attendance: Don Smith (Chair), Betty Clinton (Vice Chair), Bonnie Field, April Mullen, John Witteveen, Ashley Roberts, Pam Ireland, Kathleen Anderson, Cathy DuVal, Kathy Austin, Shannon Fogarasi, Craig Lindsay

Regrets/Absent: Deb Beaupre, Faisal Rehman, Rizwana Ramzanali, Lesley Pringle

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
1.0	Welcome, Approval of Minutes	<ul style="list-style-type: none"> - Minutes from September 10th approved. 	
1.3	Additions to the agenda	<ul style="list-style-type: none"> - Discussion point of having PFAC meetings at the kidney foundation - ORN3 plan - OTN discussion – no reported changes to clinics and availability. Physicians when asked reported they are delivering the same service level as before reported cuts. - Self-care identified as a gap. Conversation is happening. Looking at a transition unit working group. 	
2.0	Kidney foundation of Canada Presentation	<ul style="list-style-type: none"> - Peer Support Network - Shannon Fogarasi: Director of Programs & Public Policy, Ontario Branch for the Kidney Foundation of Canada and Craig Lindsay who is a Kidney/Pancreas transplant recipient as well as previous Peritoneal and 	-April to create working group for Peer support in London (Shannon

		<p>Hemodialysis Patient presented on the Peer Support Program offered by the KFOC. With the main question being “what does support look like to you?”.</p>  <p>Programs (London 2019).pptx</p> <ul style="list-style-type: none"> - - How the Kidney Foundation of Canada can partner with hospitals and professionals to improve care. Discussed barriers to access public transit (advocacy), financial burden study and planning to develop toolkit – access strategy in future (outlined in presentation). - The Kidney Foundation Peer Support program is looking for patients and advisors interested in becoming a coach or facilitator to initiate a program here in London. This will set up the foundation for helping patients share their stories and help foster trusting relationships in our renal community. - Not only one way to provide support. - Supports include: One to one, Peer Support groups, In-clinic/Hospital, Online supports, Transplant Connect, I&R Support through phone, email, website - Kidney Foundation has a referral toolkit - ?roll out in London area; they have had success in other areas with this strategy. - October 31st of 2019; KFOC initiating a Post-Transplant Peer Support “Get you back” program. 	<p>Fogarasi & Craig Lindsay contact points)</p>
3.0	Task Group Reports		
3.1	Communications & Feedback	<ul style="list-style-type: none"> - Nothing new to report at this time. 	

3.2	Newsletter	<ul style="list-style-type: none"> - Currently working on new format; Bonnie’s daughter created new template which will have more of a magazine look to it. Currently working on submissions for fall newsletter from allied health teams, renal photo initiative & Bonnie submitting write up for Lash brook’s Photo Collage. Looking to have printed in early November. 	<p>-Ashley to find out if cost will be an issue, how to send off new design for printing.</p>
2.3	Recruitment & Orientation	<ul style="list-style-type: none"> - Group decision to recruit minimum 2-3 New Members. Discussion around working with patient experience to assist in recruiting process. 	<p>-Ashley to provide clerks with Information sheet to attach to dialysis/clinic charts for recruitment</p>
3.4	Other committee reports	<p><u>Renal Health & Safety:</u> Meet once every other month. Betty has agreed to represent the PFAC at these meetings. -Highlights of the last meeting were shared.</p> <p><u>Renal Infection Control:</u> Meets once every other month. Betty has agreed to represent the PFAC at these meetings. No current update.</p> <p><u>KCC CQI:</u> Meets monthly. -John shared highlights from the last CQI meeting -Suggestions given from PFAC members in regards to the Patient Handbook prototype included size of book (whether it could be smaller scale).</p> <p><u>Renal Executive:</u> April shared highlights from the last meeting. Pilot project starting in Sarnia hemodialysis unit with training nurses to perform “acute” dialysis to patients admitted within the Sarnia hospital.</p>	

4.1	Renal Provincial PFAC updates	<p><u>Renal Nursing Professional Practice</u>: Meeting rescheduled.</p> <ul style="list-style-type: none"> -Bonnie provided highlights from meeting. -Meets 3 times a year. Food, travel and hotel are covered. Currently looking to recruit more provincial members. -Looking at potentially changing quality improvement objectives. -ORN looking to establish a Community of Practice to establish links with local PFACs and discuss best practice initiatives. Looking for 2-3 advisors for each program. <div style="text-align: center;">  ORN - PCC Newsletter Issue 04 S </div> <ul style="list-style-type: none"> -Summer ORN Newsletter 	<ul style="list-style-type: none"> - Let Bonnie or April know if interested -April/Ashley will assist with application process if anyone interested. -recruit 2 patient advisors on working group.
4.2	Renal Transportation Issues	<ul style="list-style-type: none"> -Bonnie/Ashley provided summary of T-con meeting with ORN, Kidney foundation and Social workers from our Renal program. 	
4.3	Renal PFAC Executive meetings	<ul style="list-style-type: none"> -Meet once every 3 months. Discuss Renal PFAC strategy. Typically committee is made up of manager, director, PFAC chair, Co-chair, facilitator and one council member. 	<ul style="list-style-type: none"> -Asked for one member to volunteer for committee. They can contact Ashley if interested.
4.5	Fall Satellite Plan	<ul style="list-style-type: none"> -Ashley to send out schedule of visits. Just waiting on a few confirmations. 	<ul style="list-style-type: none"> -if interested in attending, email Ashley.

5.1	Summary of Action Items		
5.2	<p>Next Meeting Date</p> <p>Meeting dates and locations 2019/2020</p>	<p>Tuesday November 12, 2019 at Kidney Care Centre Room 2111</p> <p>-Meeting dates will alternate between Tuesday and Wednesdays starting in September 2019, and will alternate between KCC, UH and VH. The list of dates, times and locations is below: Tuesday September 10, 2019 at Kidney Care Centre Room 2111 Wednesday October 9, 2019 at Kidney Care Centre Room 2111 Tuesday November 12, 2019 at Kidney Care Centre Room 2111</p> <p>Wednesday December 11, 2019 at University Hospital Room B3-240 Tuesday January 14, 2020 at University Hospital Room B3-240 Wednesday February 12, 2020 at University Hospital Room B3-240</p> <p>Tuesday March 10, 2020 at Victoria Hospital Room B2-124 Wednesday April 8, 2020 at Victoria Hospital Room B2-124 Tuesday May 12, 2020 at Victoria Hospital Room B2-124</p> <p>Wednesday June 10, 2020 at Kidney Care Centre Room 2111</p>	