

**RENAL PATIENT AND FAMILY ADVISORY COUNCIL  
MEETING MINUTES**

**Tuesday November 12, 2019**

**4:00pm to 6:00pm**

**KCC Room 211**

**MEETING CANCELLED (NOT ENOUGH MEMBERS TO MEET CORUM)**

**In Attendance:** Betty Clinton (Vice Chair), Bonnie Field, April Mullen, John Witteveen, Ashley Roberts, , Kathleen Anderson, Lesley Pringle

**Regrets/Absent:** Deb Beaupre, Faisal Rehman, Cathy DuVal, Pam Ireland, Kathy Austin, Don Smith (Chair)

	Agenda Item	Discussion	Motion/Action Plan/Follow-up
1.0	Welcome, Approval of Minutes		
1.3	Additions to the agenda	-Discussion of Christmas dinner	Ashley to follow up with Dr. Rehman
2.0	LHSC Patient Experience	-Presentation rescheduled to January, 2020. -Mary Beth and Rebecca will speak to the PFAN network (Patient and family advisory network).	Discussed with patient experience.

3.1	Communications & Feedback Task Group	<ul style="list-style-type: none"> <li>- On October 24, 2019 representatives from the Renal PFAC visited the Sarnia Satellite Hemodialysis Unit (Both A.M. and MID day patients)</li> <li>- On November 6, 2019 representatives from the Renal PFAC visited the Stratford and Goderich Satellite Hemodialysis Unit.</li> </ul>	Will bring discussion forward to next meeting.
3.2	Newsletter	Bonnie, Betty and Ashley are sorting through design and information. Will be printed and sent out in early December.	
3.3	Recruitment and Orientation	Nothing new to report. Working on updating Advertisement posters.	Ashley will attempt to have them up before the new year.
3.4	Other committee reports		
3.4.1		<u>Renal Health &amp; Safety:</u> Meet once every other month.	
3.4.2		<u>Renal Infection Control:</u> Meets once every other month.	Will bring discussion forward to next meeting for updates and discussion.
3.4.3		<u>KCC CQI:</u> Meets monthly.	
3.4.4		<u>Renal Executive:</u>	
		<u>Renal Nursing Professional Practice:</u> Meeting rescheduled.	
4.1	Renal Provincial PFAC updates		Will bring discussion forward to next meeting for updates and discussion.

4.2	Local Patient Experience Survey		April Will bring discussion forward to next meeting for updates and discussion.
4.3	Conference for Patient and Family Centered Care	-Discuss IPFCC Conference that was attended in June 2019.	Ashley and Kathy will bring discussion forward to January meeting.
4.4	Renal PFAC Executive Meetings	-Ideally first meeting before the new year. Members to include: Renal Director, Manager, Facilitator, PFAC Chair, Co-Chair and Past Chair.	Ashley/Lesley to book with admin.
4.5	Round Table		Will bring discussion forward to December meeting.
5.1	Summary of Action Items		
5.2	Next Meeting Date	<b>Wednesday December 11, 2019 at University Hospital Room B3-240</b>	

	<b>Meeting dates and locations 2019/2020</b>	<p>-Meeting dates will alternate between Tuesday and Wednesdays starting in September 2019, and will alternate between KCC, UH and VH. The list of dates, times and locations is below:</p> <p>Tuesday September 10, 2019 at Kidney Care Centre Room 2111 Wednesday October 9, 2019 at Kidney Care Centre Room 2111 Tuesday November 12, 2019 at Kidney Care Centre Room 2111</p> <p>Wednesday December 11, 2019 at University Hospital Room B3-240 Tuesday January 14, 2020 at University Hospital Room B3-240 Wednesday February 12, 2020 at University Hospital Room B3-240</p> <p>Tuesday March 10, 2020 at Victoria Hospital Room B2-124 Wednesday April 8, 2020 at Victoria Hospital Room B2-124 Tuesday May 12, 2020 at Victoria Hospital Room B2-124</p> <p>Wednesday June 10, 2020 at Kidney Care Centre Room 2111</p>	
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